



Course Guidelines & Expectations

All City High – Mrs. Wilkerson

Materials: (must have every day for class)

- 2 pocket folder
- Spiral/composition notebook
- Pen/pencil

Everyday Rules/Expectations:

Be Respectful- Show respect to all teachers, staff, students and property within the building.

You have to give it, to get it!!!! Treat others as you want to be treated!!!!

Be Prepared and Ready to Learn- Bring all necessary materials to class each day. Failure to show up to class prepared will result in point deductions from your participation grade, and will ultimately affect your classwork grade. I cannot/ will not give you a pencil every day!!!

Be On Time- If you are late, you must have a pass OR YOU WILL RECEIVE A CONSEQUENCE!! No excuses! Absences will severely affect your grade.

Classroom Management/ Consequences:

Our classroom is an environment that should be conducive to learning. Any behavior issues can result in the following actions:

- Warning
- Student/Teacher Conference
- Call Home
- Parent/Teacher Conference
- Referral/ Sent to Administrator

Assessment:

Tests/labs:	30%
Quizzes:	20%
Classwork:	25%
Participation:	15%
Homework:	<u>+ 10%</u>
Total:	100%

Tests:

Tests will be given at the end of each topic and announced at least one week in advance of the testing date. Students are encouraged to review their notes/textbook/vocabulary at home and study **AT LEAST 1 HOUR** the night before.

Quizzes:

Quizzes will be given every week or two and usually on Fridays. Students are also encouraged to practice problems/review vocabulary at home and study **AT LEAST 30 MINS. – 1 HOUR** the night before. Therefore, please try to limit your absences on those days.

Participation:

Participation is a very important part of your grade. Students must pay attention and be ready to respond when called upon.

Participation also includes completion of all in-class assignments and group work. Group investigations will be a regular practice. Participation grades will be based on both individual performances, group cooperation, and do now assignments.

Homework:

Homework will be assigned each night, except Fridays. Only 5-15 questions will be assigned per assignment and they should take only 20-30 minutes to complete. These assignments are **SHORT**, but **PURPOSEFUL** and should be completed **EVERY** night and ready at the beginning of each class period.

Homework assignments are due the day after they are assigned. I will accept homework assignments which are late, however 10 points will be deducted per day, per assignment for each day it is late. There will be no late assignments or make-up work accepted which is more than 3 days overdue. **STUDENTS WILL NOT BE ABLE TO SAVE THEIR WORK UNTIL THE LAST WEEK OF THE MARKING PERIOD. IT WILL NOT BE ACCEPTED!**

Students are encouraged to review their vocabulary words as often as possible. If a specific assignment is not assigned for homework, the students are expected to review their vocabulary/notes for 15-20 mins that night to review what they have learned.

Lab Requirement:

The New York State Department of Education mandates that the course requires each student to participate and complete a minimum of 1200 minutes of laboratory activities in order to be eligible to take the NYS Regents Exam. If a student does not complete 1200 minutes then he/she will not be able to take the final exam. There are no exceptions!

Absences:

Any homework that was due on the date of your absence is due on the day you return back to school. If it is not handed in on your return, it will be considered late. I WILL NOT CHASE YOU for these assignments. You MUST take responsibility for your education and come to me for any missed work.

You have 3 days after your absence to make up any missed work or tests/quizzes. After 3 days, the grade will become an automatic zero in my gradebook.

ASK QUESTIONS!!! If you need help understanding any missed work, make an appointment with me. I am free during lunch/advisement and before/after school.

Extra Help:

I will be available for extra help before, during, and after school on most days. Please feel free to make an appointment or email me Lisa.Wilkerson@rcsdk12.org. Also, both our school and the Community offer extensive tutoring programs after school. Hillside Work Scholarship Program, EnCompass, and Iglesia Tutoring Services are located in the building. I encourage ALL students to participate.

To the Student:

I, _____ have reviewed and understand the Course Guidelines & Expectations above.

Student Signature _____ Date _____

To the Parent:

I have reviewed and understand the Course Guidelines & Expectations and understand what is expected of my child.

Parent/ Guardian Signature _____ Date _____

Home phone # _____ cell # _____

Email address _____

The best ways to contact me are (please circle all that apply):

Phone call

Text Message

Email

Letter in the mail